



MANOHAR PARRIKAR INSTITUTE FOR
DEFENCE STUDIES AND ANALYSES

मनोहर पर्रिकर रक्षा अध्ययन एवं विश्लेषण संस्थान

No:1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi – 110 010

Ph. No., 26717983 Ext:305/312

Email: pktiwari.idsa@gov.in

IDSA/A/BM/VOL-1/2022

Date: 06 Dec 2022

**ONLINE E-TENDER FOR SUPPLY & INSTALLATION OF FOUNTAIN AT MP-IDSA
NEAR GATE NO.1**

Online bids are invited under single bid system from bonafide and experienced Firm/ Contractor for "Supply & Installation of Fountain at MP-IDSA Near Gate No.1" located at No. 1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi -110 010 as per details given in formats. Debris

Detailed Tender Documents are available on line from the date of tender publication at Govt. e-marketplace (GeM), www.idsa.in and <https://www.eprocure.gov.in/epublish/app>. The interested bidders are advised to register themselves with e-procurement Portal at - GeM to participate in the e-Tender. The bidders should download and then upload duly signed tender form and their bids along with scanned copies of all the relevant certificates, documents etc. in support of their technical bids and financial bids on the GeM, latest by **30th Dec 2022** by 1500 hrs. Hard copies of the relevant documents also to be submitted along with (1) Demand Draft for Rs. **11660/- (Rupees Eleven thousand six hundred sixty only)** in favour of "MP-IDSA" payable at New Delhi as Earnest Money Deposit and (2) all documents signed and stamped, which shall be submitted in sealed cover addressed to the **Assistant Director, MP-Institute for Defence Studies and Analyses**, may be sent at the Institute's address mentioned above either by Speed Post / By hand delivery at Tender Box kept at the reception office, should reach on or before **1500 hrs, 30th Dec 2022** duly mentioning on top right hand corner of the sealed envelope "**EMD and any other supporting documents** for "Supply & Installation of Fountain at MP-IDSA Near Gate No.1.

All the tenders are to be submitted on the prescribed forms, as enclosed, duly signed, stamped and dated on each page of tender and Annexures as their unconditional and explicit concurrence to the terms and conditions laid down by the Institute.

The bids shall only be opened online in presence of the bidders or their authorized representative, not more than one person, may be present at the time of opening of the


bids, if they desire. **No manual bids will be accepted. All quotation should be submitted on the E-procurement portal.**

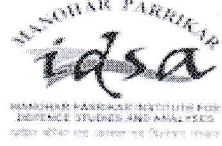
MP-IDSA reserves the right to accept or reject any or all quotations including the lowest bidder without assigning any reason at its sole discretion and the decision of the IDSA will be final and binding to all concerned.

Critical Dates of Tender:

(i) Publish Date & Time	09/12/2022, 11:00 hrs
(ii) Document Download Start Date & Time	09/12/2022, 11:30 hrs
(iii) Bid Submission Start Date & Time	09/12/2022, 12:00 hrs
(iv) Bid Submission End Date & Time	30/12/2022, 15:00 hrs
(v) Offline submission, EMD, and other supporting documents	30/12/2022, 15:00 hrs
(vi) Bid Opening Date & Time	30/12/2022, 15:30 hrs
(vii) Cost of Tender	Free of cost

Note : Contractor may inspect the Campus & assess its requirement before bidding the tender. Corrigendum / addendum / modification to this tender, if any, will be notified through GeM, www.idsa.in and <https://eprocure.gov.in/epublish/app> only.


**Col. Rajeev Agarwal (Retd.)
Assistant Director (Admin)**

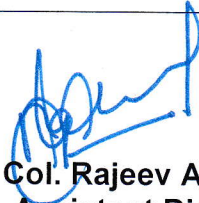


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Tender for Supply & Installation of Fountain at MP-IDSA Near Gate No.1
MEMORANDUM OF WORK IN BRIEF

1	Name of work	Supply & Installation of Fountain at MP-IDSA Near Gate No.1
2.	Cost of Document	Free of Cost
3	Earnest Money	Rs.11,660/-
4.	Validity period	30 days
7.	Publish Date & Time	09.12.2022 by 1100 hrs
8.	Submission Start Date & Time	09.12.2022 by 1130 hrs
9.	Site visit	09.12.2022 on all working day between 1030 hrs to 1530 hrs till submission end date.
10.	Tender Submission End Date	30.12.2022 by 1500 hrs.
11.	Tender Opening Date	30.12.2022 by 1530 hrs.
12.	Mode of Sending	EMD and relevant documents of In sealed cover by Speed post/Hand Delivery in the tender box kept at reception.


Col. Rajeev Agarwal (Retd.)
Assistant Director (Admin)

Signature of bidder
Name :

Company seal
Date

SUBJECT: SUPPLY & INSTALLATION OF FOUNTAIN AT MP-IDSA NEAR GATE NO.1

Online Quotations are invited for the work as mentioned above and scope of work and terms & Conditions of the order shall be as follows: -

1. **Time Schedule:** The work shall be completed within 30 days from the date of award. A sum of Rs 500 per day will be charged for delay in completion of work. Assistant Director, decision in this regard shall be final and binding.
2. **Execution of Work:** The work shall be executed in best workman like manner, to the entire satisfaction of the Institute.
3. **Unit Price:** Unit rates quoted for the work shall be deemed to include for all material , labour, tools and accessories, as required for proper execution of work complete in all respects. Any missing minor details which are not spelt out in the description of items but are required for proper completion of work shall be deemed to have been taken into account in the quoted rates. The rates shall also include for transportation including price escalations, contractor's overheads and profits except GST if any. Nothing extra shall be admissible on any such account.
4. **Approval of Material and Workmanship:** The materials which stand rejected shall be removed from the site forthwith and replaced with approved materials at no extra cost.
5. **Defect Liability:** The materials & work of the contractor shall be under 1 (one) year's Defect Liability Period (DLP). Defect/s noticed during the defect liability period shall be rectified by the contractor without any cost to MP-IDSA, failing which the Security Deposit of the Contractor shall be forfeited. The contractor may also be debarred from any future tendering in the Institute. The contractor shall re-do the work, wherein defects have developed during this period under the direction of the Estate cell, at no extra cost.
6. **Delivery of Materials/Items and Completion:** Inspection of the finished work will be carried out by the representative of MP-IDSA. On completion, items/materials supplied shall be delivered to the Unit/Users as indicated at Para 13. These shall be accompanied with delivery challans, if required indicating description of items/materials, their sizes and quantity. Delivery challans shall be got signed by the user's/Unit's representative(s) in token of having received the item/material and submitted to Estate cell , along with claims for payments/bills by the suppliers/agencies. The work shall be completed to the entire satisfaction of the Institute. On completion of the work, the contractor shall inform the Estate cell in writing with the date of physical completion of work for final approval for issue of completion certificate.
7. No material will be issued by the department. All materials for the work as per scope of work if required will be procured/arranged by the contractor at his own cost.

8. **Submission of quotation:** Appendix 'A' to the quotation duly quoted and signed on all pages along with this letter in token of the acceptance of terms and conditions mentioned herein-before, should be submitted in sealed covers duly marked "quotation for "Supply & Installation of Fountain at MP-IDSA Near Gate No.1" addressed to Assistant Director, MP-IDSA, so as to reach on or before 1500 hrs on **30 Dec 2022**.

9. Upon acceptance of the quote, no subletting/transfer would be allowed by the Contractor.

10. **Earnest Money Deposit:** Bidders shall deposit Earnest Money Deposit (EMD) along with their bids. While submitting the bid, the vendor shall deposit Earnest Money of **Rs. 11600/-** by demand draft "**MP-IDSA**" payable at **New Delhi**. No other mode of remittance shall be accepted. EMD is to remain valid for a period of 90 days beyond the final bid is accepted. EMD of the unsuccessful bidders will be returned to them at the earliest latest on or before the 30th day after the award of the work. The EMD of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Security from them as called for in the contract. EMD is not required to be deposited by those Bidders who are registered MSME, etc. The EMD will be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the validity period of their tender. The bidders found without EMD are liable for outright rejection.

11. **Security Deposit :** On receipt of the Letter of intent (LOI), the successful bidder shall furnish 3% of the contract value as security deposit in the form of Fixed Deposit Receipt from Nationalized Bank or Bank guarantee from Nationalised Bank. The Security deposit shall be valid for a period of fifteen days beyond the defect liability period.

12. **Payment Terms:** Payment will be made on actual measurement basis & 100% payment will be released after satisfactory completion of work. All statutory deductions like TDS, GST as applicable rules shall be made from the due payment of the bidder.

13. **Scope of work** –Water Fountain will be designed by the agency, as per the site conditions for its flawless functioning. This work shall be taken as a turnkey project. Complete works pertaining to Civil Structure, finishes, water supply, drainage arrangement, electrical supply, fountain lighting, fittings, nozzles etc. shall be executed by the contractor and the contractor shall be responsible for its design, execution and performance.

14. **Quantities:** Approximate size of the fountain is 5 mtr x 5 mtr. The outer wall of the fountain shall be 0.5 mtr height while the fountain wall (top of the fountain from the base) should be 2 to 3 mtr height. The quantities for items of works have been given in the Bill of Quantity (BOQ) which may vary as per the design prepared by the contractor. Any extra work if required for completion of the project shall be executed by the contractor upon receiving instructions from MP-IDSA. Image of proposed fountain is attached with this document. All decorative items shown in the picture may be treated as indicative and may be vary at the time of installation. Nothing shall be paid

separately for designing the fountain. All materials and works of fountain shall be under one year's defect liability period. The fountain shall be handed over to MP-IDSA in fully complete and fully operational mode. Details of tentative quantity of material is given below which is merely indicative of the scope of work. No extra payment shall be made to contractor if the quantity given in the table is increased or decreased. Decision of MP-IDSA in this regard shall be final and binding to both parties.

Sno	Description	Quantity (Approx.)
(I)	Excavation of earth	12.5 Cu.Mtr
(ii)	Supply and fixing motor 7.5 HP make of Crompton or equivalent water proof 3 phase	1 No.
(iii)	Supply and fixing Khaunger Stone (5x5x.5) front and (5x5x2) back	63 Cu.Mtr
(iv)	Supply and fixing waterproofing light - 9W(RWG)	16 Nos
(v)	Supply and fixing Bricks	3000 Nos.
(vi)	Supply and fixing cement	85 bags
(vii)	Dust & Reta	25 Sq Mtr
(viii)	Supply and fixing fitting pipe 1" CPVC	30 Mtr
(x)	Supply and fixing 3Cx2.5 Sq mm Cu armed cable	60 Mtr
(x)	Supply and fixing 3Cx2.5 Sq mm Cu flex cable	150 Mtr
(xi)	Supply and fixing 3Cx2.5 Sq mm Cu cable term	2 Nos
(xii)	Supply and fixing MCB TP 25 AMP	1 No
(xiii)	Supply and fixing SP 6 AMP	4 Nos.
(iv)	Supply and fixing SP16 AMP	1 No.
(v)	Starter DOL	1 No.
(xvi)	Supply and fixing SPN DB 6 way	1 No.
(xvii)	Supply and fixing tiles	10 SqMtr
(xviii)	Removal of debris from Site	1 Job

- Note:-
- (i) Any work observe during aforementioned work required to be completed without any extra cost.
 - (ii) Cleaning of stain marks before start fresh work.
 - (iii) All fitting must be covered while performing work.
 - (iv) Contractor is expected to train his labour to carry out the work in peaceful manner without any disturbance.
 - (v) The contractor has to make arrangements for cleaning the work site every day and on completion of the work from the work area at his cost.
 - (vi) The contractor shall be paid on the basis of the actual quantity of completed work as per the scope of work.

15. Eligibility:

- (i) Average Annual financial turnover for related works during the last three financial years, ending 31st March, 2022 should be at least Rs. 10 lakh. For MSME, average turnover should have 5 lakhs. Necessary supporting document i.e. Balance Sheet, Profit & Loss Accounts for last three Financial Years to be provided with the tender.
- (ii) Experience of having successfully completed similar works during the last three years ending 30th Nov, 2022 should be either of the following.

- a) Three similar completed works each costing not less than the amount equal to Rs. 2.50 lakh each.
Or
- b) Two similar completed works each costing not less than the amount equal to Rs. 3.70 lakh each.
Or
- c) One similar completed work costing not less than the amount equal to Rs. 5.00 lakh.

- (iii) Firm should produce completion certificate of such works from organization /Autonomous body.

Note:-Definition of Similar Work: Experience of Civil & Electrical works in any Govt. office or large private sector company.

Or,

Firm should have registered with Govt. departments like MES,DRDO & CPWD/P&T etc. under civil or electrical category & must have capable to undertake the work for up to 6 lakhs.

16. Pre-qualification sheet:-

Sno	Parameter	Page No.	Document attached (Yes/NO)
(a)	Work order		
(b)	Completion certificate		
(c)	Balance Sheet last three financial years		
(d)	PAN & GST Number		
(e)	Income tax return for last three financial years		

17. **Evaluation & Award of work:** The bids will be evaluated as per the Eligibility criteria given at Clause 14 above. The bids which are found to be fulfilling the eligibility criteria shall only be considered for opening of Price-Bids. MP-IDSA may seek clarifications in the bids from the bidders during the evaluation process. The work will be

awarded to the lowest responsive (L-1), evaluated bidder and Work- order will be issued to the firm. MP-IDSA may like to visit the similar completed works of the successful bidder before considering their bid/ award of work. Substantially responsive financial bids will be checked for any arithmetic errors. Arithmetic errors are to be rectified on the basis of the standard procedure as follows: -

- a) If there is a difference between the amount of rate in figure and in words of an item, and the total amount is worked out, then the rate which corresponds to the amount worked by the bidder shall be taken as correct.
- b) If the bidder has not worked out the amount of an item, or the same does not correspond with the rates written either in figures or in words, then the rate quoted by him in words shall be taken as correct.
- c) If the rate quoted by the bidder in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
- d) If the selected bidder refuse to execute the work after award of work, his EMD will be forfeited.

18. Time of Completion and Extension for delay:

- i) The work shall be completed within 1 (One) Month from the date of receipt of work order from MP-IDSA.
- ii) Due to an event, not attributable to the contractor, causing delay, occurs or a variation order is issued, which makes it impossible to complete the work by scheduled completion date, MP-IDSA may consider extending the completion date on the specific request of the contractor.

19. Disputes: If any dispute or difference of any kind, whatsoever, shall arise between MP-IDSA and the Contractor, in connection with or arising out of the Contract, or the execution of the works, whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of the contract, it shall, be settled under the Indian Arbitration and Conciliation Act, 1996 or any statutory modification or reenactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. Such arbitration shall be settled by Sole arbitrator who shall be appointed by Director, MP-IDSA. The arbitration shall take place in Delhi unless both parties agree otherwise.

Additional Conditions

- (A) All the T& P is to be arranged by Contractor and nothing extra shall be paid on this account
- (B) The contractor shall make his own arrangement for making electric connections to equipment like drill machine etc. If any.
- (C) The Contractor shall be bound to follow the restrictions on the movement of labour, at MP-IDSA campus due to security or any other reason(s). No Claim shall be entertained on this account.
- (D) The contractor shall personally responsible for violation of any guidelines and shall have to pay the fine /penalty imposed by appropriate authority. No claim on this account shall be entertained.
- (E) TDS & GST will be deducted as per applicable rules.
- (F) The contractor shall be fully responsible for safe custody of the material even if the materials are under double lock system.
- (G) Quantity can be increased or decreased depending upon the requirements.
- (H) Contractors are advised to Visit the site and condition before quoting. After opening the bids no excuse will be entertained with regards to site conditions, security restrictions, etc.

Director General, MP-IDSA reserves the right to accept or reject the lowest or any offer or all offers without assigning any reasons thereto.

Please acknowledge.

Yours sincerely,


Col. Rajeev Agarwal (Retd.)
Assistant Director (Admin)

Form of Quotation
(Note: the appendix forms the part of the Quotation)

To,

**MP-IDSA
No 1, Development Enclave
Rao Tularam Marg, New Delhi-110010.**

Sir,

Name of work: Supply & Installation of Fountain at MP-IDSA Near Gate No.1.

1. Having visited the site condition and examined the conditions of contract, specifications and schedule of quantities for the above named work, we offer to undertake and complete the whole of subject work in conformity with the said conditions of the contract and schedule of quantities of this quotation.
2. We undertake to complete and deliver the whole of the work comprised in the contract within the time limit.
3. We have independently considered the amount of liquidated damages shown in the appendix hereto and agree that it represents fair estimates of loss likely to be suffered by you in the event of the works not being completed properly.
4. Unless and until a formal agreement is prepared and executed, this quotation together with your written acceptance thereof shall constitute a binding contract between us.
5. We understand that if our quotation is accepted, we are to be jointly and severally responsible for the due performance of the contract.

Dated Day of

Signature.....In the capacity of
Duly authorized to sign for and on behalf of.....
Name and address of the tenderer.
(IN BLOCK CAPITALS)

Financial Bid –

Supply & Installation of Fountain at MP-IDSA Near Gate No.1

To be filled properly, reasonably and upload on e-portal (GeM). The rates should be filled in prescribed format including GST.

Sno	Description	Quantity	Total Amount (Rs)
(1)	Supply, Installation, testing and Commissioning of 01 No water fountain including motor ,lights, civil work, water supply & nozzles etc. details given in tender document. Complete in all respect as per scope of work mentioned at para 13 & 14 .	1 No	
Total			

Total amount in words: _____

Signature of Bidder with stamp

Note: -

1. **The amount quoted should be exclusive of GST.** Conditional Tenders will be rejected.
2. No Wastage shall be considered for measurement. The contractor shall include cost of supply & transportation of materials, labour, tools, etc. to the site.
3. If any discrepancy found in quoting the financial bid in words and figures, the higher quoted amount will be considered.
4. GST & TDS will be deducted as per rules from the quoted amount and may be catered for while quoting the rates.

