

INSTITUTE FOR DEFENCE STUDIES AND ANALYSES
NO 1 DEVELOPMENT ENCLAVE, RAO TULA RAM MARG, NEW DELHI –110010

File No. : IDSA/01/Tent/2019

(PRE-QUALIFICATION)
QUOTATION FOR TENT SERVICES
(TECHNICAL BID)

INFORMATION OF TENDERER FOR PROVIDING TENT SERVICES

Brief Bio data with Check list of the Tender *(Please enclosed separately as per Part 1A & 1B)*

1. NAME AND ADDRESS OF THE COMPANY
2. NAME OF THE PROPRIETER
(With Tel. No., Fax, Mobile No. E-mail & Res. Tel No.)
3. INCOME TAX RETURN for last three years.
4. Balance sheet for last three years.- attested photocopies.
5. GST Registration Number.
6. Permanent Account Number (PAN) of the Firm.
7. License No. under contract labour Act. (With documentary proof)
8. NATURE OF OWNERSHIP-
PRIVATE/PUBLIC/COMPANY/PROPRIETORSHIP/PARTNERSHIP
(Please provide details with documentary evidence).
9. ANY OTHER, please specify with documentary evidence
10. DETAILS OF EMD ENCLOSED

(SIGNATURE WITH STAMP)

Pre-Qualification Requirement

<u>Sr No.</u>	<u>Description</u>	<u>Attachment Required</u>	<u>Placed (To be filled by bidder)</u>
1.	The bidder's Average Annual Turnover of last 3 years should not less than Rs. 20 lakh per annum	Attach last 3 years Balance sheet/P/L account & Income Tax Return.	
2.	The firm must have experience of 03 years.	Attach old service tax registration, Firm Registration under shop & establishment Act or any other credible document which proves experience of the firm in relevant field.	
3.	Registration	GST Registration	
4	Past assignments	Work orders of past orders.	
5	Work in hand	Current period orders	
6	Declaration of not black listing	On Rs 10/-stamp paper duly authorized by Notary.	

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TENDER FORM FOR PROVIDING TENT SERVICES

1. Brief Bio data of the Tenderer

**Affix duly
Attested PP
Size
Photograph
Of the
Tenderer**

2. Name, Address with Telephone Number of the Firm/agency

3. Name, Designation, Address and Telephone number of authorized person of the Firm/ agency.

4. Firm Registration Reference (Please enclose the copy)

5. Please specify as to whether firm is sole proprietor / partnership firm.

a. _____

b. _____

c. _____

6. PAN number

7. Income Tax Return of financial Year 2015 – 2018

8. GST Number _____
(Please enclose the copy)

9. Details of earnest money deposited*
a) Amount Rs. _____

Rs.(in words) _____

b) Bank Draft / Pay Order / _____
Number of Nationalized _____
Bank _____

c) Date of issue of BD/PO _____

d) Name of issuing Bank _____

10. Details of Past Experience in the _____
relevant Field. _____

11. Any other information _____

12. Declaration by the Contractor:

This is to certify that I / we have read and fully understood all the terms and conditions herein and undertake myself/ourselves abide by them.

Dated:

(Signature of Tenderer)

Name:

Designation:

Address:

Phone (O):

(R):

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CHECK LIST OF ATTESTED COPIES OF DOCUMENTS ATTACHED WITH THE
TENDER

- | | | |
|-----|---|----------|
| 1. | Firm registration | Yes / No |
| 2. | PAN Number | Yes / No |
| 4. | Bank Draft / Pay order / FDR of earnest money | Yes / No |
| 6. | Experience of last three Years | Yes / No |
| 7. | Documentary proof of present assignments | Yes / No |
| 8. | Copies of Audited balance Sheet of last three Years | Yes / No |
| 9. | Copies of Income Tax Return for last three Years | Yes / No |
| 10. | Organisation Details | Yes / No |
| 11. | Signature of Tenderer | _____ |