

INSTITUTE FOR DEFENCE STUDIES AND ANALYSES
NO 1 DEVELOPMENT ENCLAVE, RAO TULA RAM MARG, NEW DELHI -110010
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File No. : IDSA/01/Tent/2019

**QUOTATION FOR TENT SERVICES
(IN TWO BID SYSTEM)**

Prescribed format (enclosed as **Annexure A, B, C & D**) are invited under a two-bid system from experienced contractors/agencies for providing "**Tent Services**" for IDSA premises, located at No. 1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi -110010, as per the details given in the above mentioned formats. **The bids should remain valid up to 90 days from the last date of submission of bids.**

Detailed Tender Documents are available online from the date of tender publication at <https://www.tcil-india-electronictender.com>, www.idsa.in and <https://eprocure.gov.in>. The interested bidders are advised to register themselves with e-procurement Portal at - <https://www.tcil-india-electronictender.com> to participate in the e-Tender. The bidders should download and then upload the duly signed tender form and their bids, along with the scanned copies of all relevant certificates, documents etc., in support of their technical bids, on the <https://www.tcil-india-electronictender.com>, latest by **14th March, 2019 by 1500Hrs.**

Hard copies of the relevant documents are also to be submitted along with **(1) Demand Draft for Rs. 35,000/- (Rupees Thirty Five Thousand only)** in favor of "IDSA", payable at New Delhi, as **(1) Earnest Money Deposit (2) Passphrase (3) Annexure "C" (Part 1A & 1B)**, all documents signed and stamped, which shall be submitted in a sealed envelope, addressed to the **Institute for Defence Studies and Analyses**. This may be sent at the Institute's address mentioned above either by Speed Post /By hand delivery at the Tender Box kept at the reception office, and should reach before **1500Hrs, 14th March, 2019** duly mentioning on top right hand corner of the sealed envelope "**EMD/PASSPHRASE and Annexures for "Quotation for Tent Services"**".

The Institute shall not be liable for any postal delay and quotations received after the stipulated time/date are liable to be rejected summarily without giving any reason.

All the tenders are to be submitted in the prescribed forms, as enclosed, duly signed, stamped and dated on each page of part "A", "B", "C" and "D" as their unconditional and explicit concurrence to the terms and conditions laid down by the Institute.

The financial bids would only be opened for technically qualified firms in presence of the bidders or their authorized representatives (not more than one person), may be present at the time of opening of the bids, if they desire.

Name of Work & Important Dates:

1	Name of Work	Providing “Tent Services” & other Misc. Tent related item for the events as per the scope of work for IDSA, located at No. 1, Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi -110010.
2.	Security Deposit	10% of the quoted amount
3.	Period of Contract	2 years from the date of order
4.	Publish Date & Time	11 th February, 2019, 1100Hrs
5.	Document Download Start Date & Time	11 th February, 2019, 1100Hrs
6.	Last date of Submission of Tender	14 nd March, 2019, 1500Hrs
7.	Offline Submission, EMD, Pass Phrase and other supporting documents	14 nd March, 2019, 1500Hrs
8.	Bid Opening Date & Time	29 th March, 2019 at 1100Hrs
9.	Cost of Tender	Free of Cost
6.	Mode of Sending	a. Online Mode only except Pass Phrase, EMD & Amount Draft. b. Tender sent by ordinary post will be rejected out rightly.
7.	Description essential to be made on sealed cover	a. Name of work and Tender No, name of Bidder and opening date of Tender. b. Last date of receiving Tender by IDSA.

Tender document. - The Tender document has been prepared for the purpose of inviting bids for providing Tenting Services at IDSA. The Tender document comprises:

- a) Notice Inviting Tender.
- b) Terms and Conditions (Annexure-A).
- c) Scope of Work (Annexure-B).
- d) Technical Bid, Pre-Qualification, Tender Form & Check List (Annexure-C, Part – 1A & 1B).
- e) Financial Bid for providing Tenting Services (Annexure-D).

The bidder is expected to note and abide by all instructions, forms, terms and conditions given in the Tender document. Failure to furnish all information required by the Institute, or submission of tender not substantially responsive, will be at the bidder's risk and may result in rejection of the bid.

The bidder shall not make any alteration, erasure or obliteration to the text of the Tender document.

Note: 1. Corrigendum/ addendum/ modification to this tender, if any, will be notified only through <https://www.tcil-india-electronictender.com>, www.idsa.in and <https://eprocure.gov.in>.

2. Contractor may inspect the area & assess its requirement before quoting the tenders.



Aparna Krishna
Manager, C & O
IDSA